



## **WISH Community School's** **Guidelines and Use of Lockers**

- All Lockers are the property of the Westchester Learning Complex. Lockers are not the private property of the user.
- School lockers that have been assigned to students are subject to opening and inspection by school officials at any time with or without cause. Inspections of lockers will occur daily, they are chosen at random and will take place with or without the student being present.
- Outside locks may not be used on a locker and will be removed without notice.
- Lockers are a privilege and proper care and use of a locker is required to have a locker.
- Students who do not clean out their lockers daily and allow food to rot will have their locker privileges removed.
- Under no circumstances are illegal substances, weapons, offensive material or other prohibited items allowed in a locker.
- Students are advised to always remember to check their lock before leaving and make sure they have secured their locker.
- If for any reason a student suspects that their locker or lock has been tampered with, immediately report the incident to the office.
- In order to ensure that only the authorized student can access a particular locker, students are strongly advised to keep their locker combinations confidential. Sharing the combination with other students compromises the security of the locker.
- Students shall not decorate the outside of a locker.
- No writing is permitted inside a locker. Defacing the lockers in any way will immediately result in the loss of locker privileges. Only the use of tape is allowed to affix items inside lockers. No decals.
- If a student does not want to use a locker, then they are to inform the main office.
- Violation of Locker Guidelines may result in the loss of locker privileges.

- WISH Community School is not responsible for any lost, stolen or damaged items.
- Students may have access to their lockers only during the following times:
  - Before School: 7:52 a.m. – 8:00 a.m.
  - Lunch M,T,W,F: 1:00 p.m. – 1:10 p.m.
  - Lunch Thur.: 10:45 a.m. – 10:55 a.m.
  - After School M,T,W,F: 3:00 p.m. – 3:15 p.m.
  - After School Thur.: 1:30 p.m. – 1:45 p.m.

I have read and understood the WISH locker policy expectations and agree to honor this policy as a member of the WISH Community.

Student Name: \_\_\_\_\_

Student Grade: \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_